

**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**MINUTES OF THE POLICY DEVELOPMENT COMMITTEE MEETING  
January 26, 2021**

**PRESENT:**

**Board Representatives:**

Linda Kerr	Trustee	Chair
Wendy Colman-Lawley	Trustee	

**Committee Representatives:**

Greg Lawley	Principal	FCPVPA
Lynne Marvell	Teacher	FCTA

**District Staff:**

Balan Moorthy	Superintendent
Natalie Lowe	Secretary-Treasurer
Renge Bailie	Assistant Superintendent
Jenny Veenbaas	Assistant Secretary - Treasurer
Laurie Bjorge	Recording Secretary

**Regrets:**

Marilyn Warren	Trustee	
Rosalee Floyd	Principal	FCPVPA
Chelsea Cromarty	Teacher	FCTA
Darlene Smith	Support staff	CMAW
Laurie Hansen	Support staff	CMAW
Brook Bobb-Reid	IEC	
Leanne Bowcott	IEC	
Crystal Hatzidimitriou	DPAC	

**1. Call to Order**

The meeting was called to order by the Chair at 4:31 p.m. via Zoom conference call. The chair opened by acknowledging that the meeting was being held on the shared territory of the Cheam, Sts'ailes, Sq'ewlets, Seabird Island, Nlaka'pamux and Chawathil people.

**2. Approval of Agenda – January 26, 2021**

**MOORTHY/BAILIE**

THAT the agenda of the Policy Development Committee meeting held on January 26, 2021 be approved as presented.

**Carried**

**3. Approval of Previous Minutes – November 24, 2020**

**MARVELL/MOORTHY**

THAT the minutes of the Policy Development Committee meeting held on November 24, 2020 be approved as presented.

**Carried**

**4. Draft Revised Policy #1075 – Bursary and Scholarship Trust Funds**

The Secretary-Treasurer noted a few small changes to wording, otherwise no major changes to this policy.

**MARVELL/COLMAN-LAWLEY**

THAT draft revised *Policy #1075 – Bursary and Scholarship Trust Funds* be presented to the Board of Education for first reading, as amended.

**Carried**

**5. Reviewed Policy #4045 – Procurement Cards**

The Secretary-Treasurer reviewed the policy and noted that there are no changes to this policy. Therefore, there is no need to forward to the Board.

**6. Reviewed Policy #5030 – Repair of Private Vehicles**

The Secretary-Treasurer reviewed the policy and noted that there are no changes to this policy. Therefore, there is no need to forward to the Board.

**7. Reviewed Policy #5050 – Commercial Materials in the Schools**

The committee reviewed the policy and agreed it needed to be sent back to administration for further review.

**8. Draft Reviewed Policy #6215 – Respectful Workplace**

The committee reviewed the policy and agreed it needed to be sent back to administration for further review.

**9. Questions/Comments**

The Assistant Superintendent noted a concern about *Policy #6542 – On Call Staff (TTOCs and Support) – Travel*, that it is not clear it only pertains to travel to Boston Bar. Considering Policy #6542 just passed third reading by the Board, it was agreed to reference it when reviewing *Policy #6000 – Reimbursement of Expenses*.

**Next Meeting**

April 20, 2021

**Location:** Via Zoom Conference Call

**Adjournment**

The meeting adjourned at 5:45 pm

**/MARVELL**

THAT the meeting be adjourned.

**Carried**